

CTT+ (Certified Technical Trainer)

Course #: CTT-100

Duration: 2 days

Prerequisites

None.

Details

This course prepares you for the CompTIA CTT+ certification exam. You will learn how to plan and prepare to teach a course and how to select and implement various delivery methods. You will also learn how to demonstrate professional conduct and content expertise, how to use communication and presentation skills to facilitate learning, and how to establish and maintain a learner-centered environment. Finally, you will learn techniques for evaluating learner performance throughout an event and techniques for evaluating your training performance and delivery of a course.

Software Needed

None.

Outline

CompTIA CTT+ (Certified Technical Trainer) Certification

- **Planning Prior to the Course**
 - Preparing for the Exam
 - About the CompTIA CTT+ Essentials Exam
 - Passing the CompTIA CTT+ Essentials Exam
 - Passing the Trainer Performance Exam
 - Evaluating Learner's Needs
 - Determining the Learning Needs
 - Measuring Learner Competencies
 - Introducing the ADDIE Model
 - Managing the Technical Classroom
 - Configuring the Learning Environment
 - Teaching the Perfect Class
 - Adding Classroom Features
- **Methods for Effective Instruction**
 - Engaging Learners Through Instructional Methods
 - Training the Technical Participant
 - Exploring Learning Theories
 - Facilitating Technical Content
 - Managing Instructional Materials
 - Determining the Make-or-Buy Decision
 - Designing Effective Technical Classes
 - Controlling Materials in the Virtual Classroom
- **Establishing Instructor Credibility and Maintaining Communications**
 - Instructing with Confidence
 - Establishing Instructor Fundamentals
 - Managing Learners in the Classroom
 - Leading a Successful Class

- Training Like a Professional
- Managing Learning Momentum
- **Leading Group Facilitation**
 - Managing Learner-Centered Instruction
 - Establishing Learner-Centered Instruction
 - Exploring Bloom's Taxonomy
 - Promoting Learner Engagement
 - Engaging Technical Learners
 - Utilizing Social Learning Theory
 - Motivating Adult Learners
 - Understanding Adult Learners
 - Motivating Adult Learners
- **Evaluating the Training Event**
 - Evaluating Learner Competencies
 - Determining Learner Competence
 - Exploring Authentic Assessment
 - Evaluating Instructor and Course Performance
 - Understanding Trainer Evaluations
 - Applying Effective Instructor Evaluations
- **Certification Exam Objectives**
 - Comprehensive Exam Objectives